

Newport Firefighter's Association Park Rules and Regulations

1. All activities and guests are the responsibility of the tenant.
2. There will be no use of pornography.
3. Immoral, indecent, or illegal acts will not be permitted by tenant or guests.
4. All grounds and buildings shall be cleaned after use. This includes but not limited to the floors, restrooms, kitchen, cooler, all outdoor areas, etc. NOTE: Parking lot, sidewalk areas, exterior doorway areas must also be cleaned and free from any litter/debris, including but not limited to cigarette butts, pop/beer can tops, and broken water balloons. Stove/ovens are to be cleaned and free from any food particles and spill over's.
5. All refuse shall be removed from tables (table covers, tape, cups, plates, etc.)
6. No nails, screws, or staples shall be applied to any surface of premises. This is to include, but not limited to, walls (inside and outside), doors, tables, floors, and/or beams.
7. Garbage from event is to be disposed of properly. All refuse from the event only shall be disposed into dumpsters on South side of the building. All waste drums shall be emptied of all refuse and stored in the outside area upside down to the South of the building along the side of the building with no doors or windows. All trash cans in the kitchen area and restrooms are to be emptied of all refuse and lined with a new trash can liner. Do not use the large waste drums or trash cans without a trash can liner. A limited amount of trash can liners (55 gal and 13 gal) have been provided. If more liners are needed, the tenant will need to provide them.
8. Tenant shall close and lock all windows, doors, and gates.
9. All building and parking lights, ceiling fans, kitchen vent fans, walk-in cooler, and all appliances (with exception of household refrigerator and TV) shall be shut off before leaving.
10. Decorations or signs are permitted only with adhesive tape is used that does not remove or damage the surface. This is to include, but not limited to, the walls (inside and outside), doors (inside and outside) and floors.
11. The premises must be cleaned and free from all items that were brought in by tenant and vacate the premises by 2:30 AM unless other arrangements have been made with park manager or designee.
12. Preparation of food is allowed during usage hours only.
13. Tables, chairs, and rolling bar shall be returned to their original location located in the Northeast room of the pavilion.
14. Park in designated areas only. Do not park on any of the grassy areas, with the exception of the back parking lot west of the back driveway and horseshoe pits and sand volleyball court.
15. Auxiliary heating sources are not allowed.
16. No open fires anywhere on the premises.
17. If a charcoal grill is used, the coals/ashes are not to be disposed of anywhere on the premises.
18. Any damage to facility shall be reported immediately to the Park Manager or designee. This includes any damage found upon arrival and during use of facility.
19. Repairs required in the result of breakage or destruction of property shall be deducted from the security deposit. If the repairs exceed the security deposit, tenant will be held responsible to pay the difference.
20. In the event the premises have not been properly cleaned, a \$25.00 per man hour, with a minimum of two hours charged, will be deducted from the security deposit. If the cleaning hours exceed 20 hours, the tenant will be responsible for the balance.
21. All Union, Corporate, or any organization (private or public), etc. parties, picnics, and or fundraisers must have Newport Firefighter's Association Board approval and a proof of liability insurance for the day of usage no later than fourteen (14) days prior to usage. **NO EXCEPTIONS.**
22. All keys and in/out checklist must be deposited in drop box. Failure to do so will forfeit security deposit.
23. Failure to adhere to any, but not limited to, the above rules and regulations will result in partial or total forfeiture of some or all of the security deposit.
24. There is a \$25 fee for any returned checks (deposit or rental).